



The Corporation of The Township of Bonfield

AGENDA FOR COUNCIL MEETING TO BE HELD JULY 23rd, 2024 AT 7:00 P.M.

1. **Call to Order**
2. **Adoption of Agenda**
3. **Disclosure of Pecuniary Interest and General Nature Thereof**
4. **Adoption of previous minutes**
 - a. Special Meeting of Council: July 9, 2024
 - b. Regular Meeting of Council: July 9, 2024
5. **Presentations and Delegations**
 - a. Leann Chadbourn-Smith – Building Permit Fees
6. **Staff Reports**
 - a. Report from CAO – Open Question Period on the Council Agenda
 - b. Report from Deputy Fire Chief – July 2024 Monthly Report
7. **Adoption of Committee Minutes/ Motions**
 - a. **Corporate Services Committee:** No Minutes for this session
 - b. **Emergency Services Committee:** July 15, 2024
 - c. **Planning Advisory Committee:** July 18, 2024
 - d. **Recreation Committee:** July 8, 2024
 - e. **Police Services Board:** No Minutes for this session
8. **Items for Council Discussion:** None for this session
9. **Resolutions to be Considered for Adoption**
 - a. Township of Bonnechere Valley - To Increase Infrastructure Funding
 - b. Township of Otonabee-South Monaghan - Regulations for Importation and Safe Use of Lithium-ion Batteries
10. **Correspondence**
 - a. North Bay Mattawa Conservation Authority - June 26, 2024
11. **Closed Session** – None for this session
12. **Confirmatory By-Law**
 - a. Resolution to adopt By-law No. 2024-49
13. **Adjournment**

Small Community, Big Heart





THE CORPORATION OF THE TOWNSHIP OF BONFIELD
SPECIAL MEETING OF COUNCIL
Tuesday July 9th, 2024

PRESENT: Narry Paquette Jason Corbett
 Donna Clark Steve Featherstone
 Dan MacInnis

STAFF PRESENT: Andrée Gagné, Deputy Clerk-Treasurer
 Alex Hackenbrook, Public Works Manager
 Nicky Kunkel, CAO/ Clerk Treasurer

The intent of the meeting is to discuss with the Residents of Development the pulverization of Development Rd.

1. Call to Order

Motion 1

Moved by Councillor MacInnis
THAT this meeting be opened at 6:00 p.m.

Seconded by Councillor Featherstone

Carried Narry Paquette

2. Disclosure of Pecuniary Interest: None for this session

3. Items for Council Discussion

3.1 Pulverization of Development Road

Residents of Development Rd were in attendance to discuss with Council the possibility of stopping the pulverization of Development Road at Trout Pond instead of Line 3 stating that the section of Development Road from Trout Pond to Line 3 is still in good condition.

4. Adjournment

Motion 2

Moved by Councillor Featherstone
THAT this meeting be adjourned at 6:24 p.m.

Seconded by Councillor MacInnis

Carried Narry Paquette

MAYOR

CLERK



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
REGULAR MEETING OF COUNCIL
July 9th, 2024

PRESENT: Narry Paquette, Chair Donna Clark
Jason Corbett Steve Featherstone
Dan MacInnis

STAFF PRESENT: Andrée Gagné, Deputy Clerk-Treasurer
Alex Hackenbrook, Public Works Manager
Nicky Kunkel, CAO/Clerk

1. Call to Order

Motion 1

Moved by Councillor Corbett
THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor MacInnis

Carried Narry Paquette

2. Adoption of Agenda

Motion 2

Moved by Councillor Clark
THAT the agenda presented to Council and dated the 9th day of July 2024, be adopted as prepared.

Seconded by Councillor Corbett

Carried Narry Paquette

3. Disclosure of Pecuniary Interest: None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Councillor MacInnis
THAT the Minutes of the Regular Council Meeting of June 25th, 2024 be adopted as circulated.

Seconded by Councillor Featherstone

Carried Narry Paquette

5. Presentation & Delegations None for this session

6. Staff Reports

6.a Report from Deputy Clerk-Treasurer – Credit Card Fees

Motion 4

Moved by Councillor Clark
THAT Council accepts the report on the associated costs of offering debit/credit cards and website payment options and that option 4 & 5, excluding debit cards, be implemented as soon as possible.

Seconded by Councillor Corbett

Carried Narry Paquette



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
July 9th, 2024

6.b Report from Deputy Fire Chief - Fire Department Update June 2024

Motion 5

Moved by Councillor MacInnis
THAT Council accepts the June 2024 Fire Department Update submitted by the Deputy Fire Chief.

Seconded by Councillor Featherstone
Carried Narry Paquette

6.c Report from CAO – Open Question Period on the Council Agenda

Motion 6

Moved by Councillor Featherstone
That Council receives this report to make an informed decision on adding Question Period to the Council agenda choosing option 2 and providing details of a policy to be created should one be necessary.

Seconded by Councillor MacInnis
Carried Narry Paquette

7. Adoption of Committee Minutes/ Motions

7.a Corporate Services Committee

Motion 7

Moved by Councillor Corbett
WHEREAS the Corporate Services Committee recommended to Council that the pulverizing and dust control road work on Development Road be completed in 2024 from Mount Pleasant Road to Trout Pond Rd; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Seconded by Councillor Clark
Carried Narry Paquette

Motion 8

Moved by Councillor MacInnis
WHEREAS Council adopted motion 6 on February 27, 2024 to appoint the Planning Administrator as the liaison for Council and the Steel Rails non-profit organization; AND WHEREAS the non-profit group would not be eligible as a sub-committee of Council; AND WHEREAS the Committee reaffirms to Council its desire to work with the historical group with the Planning Administrator as the liaison to their organization and attend meetings during business hours; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Seconded by Councillor Corbett
Carried Narry Paquette

Motion 9

Moved by Councillor Clark
WHEREAS the Corporate Services Committee recommended to Council that a Campfire Fire Permit is mandatory to ignite a campfire within the Township; AND FURTHER THAT the Permit should be valid for the period in which the applicant is the owner of the property; and further that the cost of the Permit should be \$0.00/ no charge; BE IT HEREBY RESOLVED THAT Council approves of this recommendation as amended in Section 1.4 (b) and 2.1 (d), (e).

Seconded by Councillor Featherstone
Carried Narry Paquette



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
July 9th, 2024

Motion 10

Moved by Councillor Corbett
WHEREAS the Corporate Services Committee recommended to Council that the Trailer By-law (vacant land) be sent to the legal team as read at the second reading; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.
Seconded by Councillor Featherstone
Carried Narry Paquette

8. Items for Council Discussion None for this session

9. Resolutions to be Considered for Adoption

9.a Third reading of By-law 2024-27 being a by-law to regulate Open Air Burning

Motion 11

Moved by Councillor Clark
THAT By-law 2024-27 being a by-law to regulate Open Air Burning in the Township of Bonfield, BE READ a third time in Open Council and passed this 9th day of July 2024, as amended in Section 1.4 (b) and 2.1 (d), (e).
Seconded by Councillor Corbett
Carried Narry Paquette

9.b Third reading of By-law 2024-25 being a by-law to provide for Fire Department fees

Motion 12

Moved by Councillor MacInnis
THAT By-law 2024-25 being a by-law to provide for Fire Department fees in the Township of Bonfield, BE READ a third time in Open Council and passed this 9th day of July 2024.
Seconded by Councillor Featherstone
Carried Narry Paquette

9.c Resolution to adopt By-law 2024-45 being a by-law to execute an agreement between CUPE and the Township of Bonfield

Motion 13

Moved by Councillor Clark
THAT Council for the Township of Bonfield hereby adopts By-Law 2024-45, being a by-law to execute an agreement between CUPE and the Township of Bonfield, as presented and is considered read three times and passed this 9th day of July, 2024.
Seconded by Councillor MacInnis
Carried Narry Paquette

9.d Resolution to adopt By-law 2024-48 being a by-law to execute an agreement between Ontario Arts Council and the Township of Bonfield

Motion 14

Moved by Councillor MacInnis
THAT Council for the Township of Bonfield hereby adopts By-Law 2024-48, being a by-law to execute an agreement between the Ontario Arts Council and the Township of Bonfield, as presented and is considered read three times and passed this 9th day of July, 2024.
Seconded by Councillor Corbett
Carried Narry Paquette



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
July 9th, 2024

10. Correspondence

Motion 15

Moved by Councillor Featherstone

Seconded by Councillor Clark

THAT Council receives the Correspondence circulated with the Agenda of July 9th, 2024.

Carried Narry Paquette

11. Closed Session

Motion 16

Moved by Councillor Clark

Seconded Councillor Corbett

THAT the Meeting of Council hereby proceeds to closed session in accordance with Section 239 of the Municipal Act, 2001, as amended, at 8:14 p.m. for the purpose of discussing matters pertaining to b) personal matters about an identifiable individual, including municipal or local board employees.

Carried Narry Paquette

Motion 17

Moved by Councillor Clark

Seconded Councillor Corbett

THAT the Meeting of Council resumes open session at 8:33 p.m. having discussed a senior level staff position within the Township.

Carried Narry Paquette

12. Confirmatory By-Law

Motion 18

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT the Council for the Township of Bonfield hereby adopts By-Law 2024-47 to confirm the proceedings of Council from June 25th, 2024 to July 9th, 2024, as presented and is considered read three times and passed this 9th day of July, 2024.

Carried Narry Paquette

13. Adjournment

Motion 19

Moved by Councillor Corbett

Seconded by Councillor Clark

THAT this meeting be adjourned at 8:34 p.m.

Carried Narry Paquette

MAYOR

CLERK

Andrée Gagné

From: Leann Chadbourn
Sent: June 25, 2024 3:16 PM
To: Nicky Kunkel
Subject: By-:Law#2024-22

This email is to confirm my presentation to council July 9th, 2024. This presentation is with respect to the Building Fees By-law passed May 14, 2024 as By-law # 2024-22.

The intention of this presentation is to request By-law #2024-22 be revoked on the following basis:

1. Minimum fee - the minimum fee is not reasonable;
2. Rate of building fee per square metre is not comparable to surrounding Townships or Townships with similar utility or demographics as The Township of Bonfield ;
3. Errors in the Proposed Fee Schedule list noted during our meeting! As you are aware, in the portion of the Proposed Schedule List - additional fees to be charged, there are errors pertaining to charges that should not have been listed as shown. Thus leaving the reader to understand, in one example - that any addition of a furnace or air conditioner will be subject to a fee. You advised me that the fee referred to is only to be charged on an institutional building or large commercial building and ought **not** to have been listed that way; and
4. Extensive list of charges - As you know, I have reviewed several (9) other townships and not one of them included this extensive list.

Given the above concerns, it would not only be prudent to revoke the By-law but also to (fall back and regroup - meaning), give a thorough review, amend accordingly and give, not only council an opportunity to review the amended proposal, but the constituents of the Township of Bonfield. From information given at the May 14th meeting, it is my understanding that the Proposed Fee Schedule was not shared with the Constituents of The Township of Bonfield in a manner in which allowed or encouraged review.

Thank you for your attention to this matter.

Kind regards,
Leann Smith-Chadbourn

REPORT TO COUNCIL

MEETING DATE: July 15, 2024
FROM: Dave Vieira, Deputy Fire Chief
SUBJECT: Monthly Report to Emergency Services Committee

RECOMMENDATION

That the council of the municipality of Bonfield receives this report for information purpose only.

BACKGROUND

Dates from June 17 to July 15 the fire department has responded to 5 alarms, 4 medical responses, 1 structure fire

Medical – June 26. On Scene at 1800, 4 personal, 2 hour duration
Medical – June 30. On Scene at 1115, 3 personal, 2 hour duration
Medical – June 30. On Scene at 1612, 4 personal, 2 hour duration
Fire Call – July 4. On Scene at 1500, 10 personal, 3 hour duration
Medical – July 14. On Scene at 1215, 3 personal, 2 hour duration

Year to date we have a total of 39 alarms

Historically for this time period in 2023 - 4 alarms, including 1 structure fire, and 2 medicals

Volunteer staff sits at 23 members – 20 operational, 2 on leave of absence, 1 junior, 1 probationary

Training on the go is hose management, and ladders
Sign offs being complete July 15.

No community events planned at this time

ANALYSIS:

- None at this time
-



FIRE DEPARTMENT

Email: deputychief@bonfiedtownshp.com

Respectfully,

Dave Vieira
Deputy Fire Chief
Bonfield Township

POLICY: Council – 01-2024

Subject: Question Period on the Council Agenda

Purpose: To set the standards and regulations for Public Question Period at regular Council meetings.

Council holds that the community has an inherent entitlement to access information and pose inquiries regarding municipal governance. Various methods are currently in place to support this entitlement. On July 9, 2024, Council enacted Resolution Number 6 to enhance community engagement by incorporating a public open question period into the agenda. While questions may be regarding general municipal governance, the meeting agenda is issued the Friday prior to the meeting and the community may also submit a question regarding an agenda item.

The following policy provisions shall be followed to ensure a professional, meaningful experience for all parties.

1. Fundamentals

- A. Open Question Period shall be a maximum of thirty (30) minutes immediately following the adoption of Correspondence on the agenda.
- B. Any member of the public may ask a question regarding municipal governance in Bonfield, subject to section 3. of this policy.
- C. Questions shall be submitted in writing by 12:00 noon the Monday prior to the Council meeting to the Clerk of the municipality through email or drop off at the municipal office.
- D. If multiple questions are submitted by the same individual, they must be ranked by importance and any secondary questions will only be introduced if time permits. Any unread questions will be forwarded to the next agenda.
- E. A member of the public submitting a question will be provided with two (2) minutes for the opportunity to ask one main question and one follow up clarifying question.
- F. Council reserves the right to not answer a question or to defer an answer for a maximum period of 30 days to provide the most appropriate answer.
- G. The Mayor may remove any individual from the meeting for misconduct. The individual will lose the privilege of asking future questions should there be two separate incidents of misconduct.
- H. All submissions of questions will become part of the record for the meeting and information will be considered public. Questions submitted will be posted with the agenda for review by end of day on the Monday prior to the meeting.

2. Procedures for Questions on the Agenda

- A. A member of the public must submit their question to the Clerk by noon on the Monday immediately prior to the regular Council meeting. Questions, and any background explanatory information, must be concise.

- B. The submission must be a question seeking general information, not a statement or comment.
- C. At the meeting the Mayor will open question period and call on individuals who have submitted a question to come forward one at a time.
- D. The individual must state their name and residential address.
- E. The individual must direct their question to the Mayor.
- F. The Mayor will direct a municipal official to answer based on who the most appropriate municipal official is to reply (for example, Chair of a Committee, Councillor knowledgeable in the field of the question)
- G. Municipal officials may answer the question, defer the response or not answer the questions.
- H. If time permits after the answer, a clarification question from the same individual may be asked.

3. Meeting Conduct

- a. All members of the public attending in person shall uphold the goal of fostering a safe, respectful and orderly environment by:
 - i. Refraining from disruptive behaviour
 - ii. Comply with directives from the Mayor in a prompt and orderly fashion
 - iii. Restrict questions to the appropriate time on the agenda
 - iv. Not using offensive or aggressive language
- b. Ineligible questions will not be answered and consist of questions regarding
 - i. Staff, conduct or performance
 - ii. Closed session matters
 - iii. Confidential or private individual matters



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
EMERGENCY SERVICES COMMITTEE MEETING
July 15th, 2024

PRESENT: Steve Featherstone, Chair Donna Clark, Vice-Chair
Dave Vieira, Deputy Fire Chief Allan Reid, CEMC

STAFF PRESENT: Santana Chubb, Clerk

EXCUSED ABSENCE: Kelly Serson, Fire Chief

1. Call to Order

Motion 1

Moved by Donna Clark
THAT this meeting be opened at 6:00 p.m.

Seconded by Allan Reid

Carried Steve Featherstone

2. Adoption of Agenda

Motion 2

Moved by Allan Reid
THAT the agenda for the Emergency Services Committee Meeting for July 15, 2024,
be approved as circulated.

Seconded by Dave Vieira

Carried Steve Featherstone

3. Disclosure of Pecuniary Interest: None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Dave Vieira
THAT the minutes of the Emergency Services Committee Meeting held June 17, 2024,
be adopted as circulated.

Seconded by Donna Clark

Carried Steve Featherstone

5. Presentation & Delegations: None for this session

6. Staff Reports

6.a Report from Deputy Fire Chief regarding recent call reports.
The Deputy Fire Chief gave a brief report on recent calls from June 17 to date.

Calls:

From June 17 to current: total of 3 calls.

- Attended 2 medical calls.

Emergency Services Committee Meeting, July 15th, 2024

- Attended 1 structure fire.

Last year's call report for June/July included 2 medical calls and 1 structure fire.

The Vice-Chair requested that going forward, the date, time, number of responders, and duration of the calls are added to the reports.

6.b Report from Deputy Fire Chief regarding recent training.

The Deputy Fire Chief reported on recent training.

- The volunteers have been going through hose management and ladder training during their weekly training nights.
- At tonight's training, July 15, 2024, the volunteers will be doing their final testing and signoffs for hose management and ladders.
- The volunteers are on track to complete their IFSTA training by the end of 2026.

A brief discussion was had about reaching out to other municipalities to inquire about training opportunities with other fire departments.

6.c Report from Deputy Fire Chief regarding recent community involvement.

There are no upcoming community events/involvement to report on.

7. Items for Committee Discussion

7.a Receive and review update of the Fire Department assessment.

Deferred to next meeting

The Deputy Fire Chief will reach out to the Fire Chief to obtain the assessment and will present it at the next Emergency Services Committee meeting.

7.b Burning By-Law updated.

The Chair and Vice-Chair informed the Deputy Fire Chief of the changes made to the burning by-law. It previously stated that there must be a 20ft radius around a campfire that is clear of any combustible materials (house, shed, trees, etc.). Council voted to change it to a 10ft radius.

7.c Wildland Fires in Ontario.

There have been many wildland fires in Ontario this year but have been well managed and extinguished. There are very few wildland fires burning right now, compared to previous years.

8. Resolutions to be Considered for Council Recommendation: None for this session

9. Correspondence: None for this session

10. Closed Session: None for this session

11. Adjournment

Motion 5

Moved by Donna Clark

THAT this meeting be adjourned at 6:09 p.m.

Seconded by Allan Reid

Carried Steve Featherstone

CHAIR

CLERK



**THE CORPORATION OF THE TOWNSHIP OF BONFIELD
Planning Advisory Committee Minutes
July 18th, 2024 at 6:00 p.m.**

PRESENT: Narry Paquette, Chaired
Gina Langlois (arrived at 6:15 p.m.)
Eric Foisy

VIA TELEPHONE CONFERENCE: Jason Corbet

STAFF PRESENT: Ann Carr, Planning Administrator

EXCUSED ABSENCE: Kamil Wroblewski

1. Call to Order

MOVED BY: Eric Foisy

THAT this meeting be opened at 6:05 p.m.

SECONDED BY: Narry Paquette

CARRIED Narry Paquette

2. Adoption of Agenda

MOVED BY: Narry Paquette

THAT the agenda presented to the Planning Advisory Committee dated the 18th day of July 2024 be adopted as prepared.

SECONDED BY: Eric Foisy

CARRIED Narry Paquette

3. Disclosure of Pecuniary Interest – None for this session

4. Adoption of Previous Minutes

MOVED BY: Eric Foisy

THAT the Minutes of the Planning Advisory Committee of May 16th, 2024, be adopted as circulated.

SECONDED BY: Narry Paquette

CARRIED Narry Paquette

5. Presentation & Delegations – None for this session

6. Consent Applications

6.a Planning Report for consent B2/2024-, Gagnon Street, Roelandt

Narry Paquette reads the declaration of a Public Hearing.

MOVED BY: Eric Foisy

SECONDED BY: Gina Langlois

The Planning Advisory Committee recommends to Council that consent application B2/2024, Reolandt, Kenneth and Julie, be approved with the following conditions:

1. That this approval applies to the transfer as applied for which shows a lot addition from CONCESSION 7 SOUTH PART OF LOT 11 REMAINDER PCL; 17539 NIP. to CONCESSION 7 PART LOT 11 PCL 13907 NIP. Zoned Rural (RU) and Residential First and Second Density.



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
Planning Advisory Committee Minutes
July 18th, 2024

2. That the following documents be provided:
 - a. the original executed transfer (deed), a duplicate original & 1 photocopy for our records
 - b. a copy of the survey plan deposited in the Land Titles Office, if required
 - c. an electronic copy of the survey emailed to: planning@bonfieldtownship.com
 - d. a schedule describing the severed parcel attached to the transfer for approval purposes
 - e. a schedule that provides a registrable legal description attached to the transfer for the retained land for approval purposes, if required.
3. If there is a forced road situation a 20-metre road allowance or whatever amount is required for road purposes shall be transferred to the Municipality (at the owner's expense) across the whole lot or parcel for which the severance was taken and compensation shall be awarded as per the Compensation Grid for The Transfer of Forced Roads.
4. That the building setbacks for all buildings must meet the requirements of the Zoning By-Law for the retained and/or severed lot(s), whichever are affected at the time of survey.
5. A fee of in lieu of parkland dedication for each transfer document shall be deposited in the office of the clerk prior to the stamping of any transfer document regarding a subdivision or a consent for each new lot. For the purpose of determining the amount of payment, and that By-Law 2024-26 Schedule "A" being a by-law for tariff of fees for the purpose of applications and associated fees made in respect of planning matters for Park or other Recreational Purposes shall apply.
6. If any, all tax arrears must be paid prior to the stamping of Transfer Documents for a new lot.
7. The 911 number for the remainder of Concession 7 South Part of Lot 11 Remainder parcel 17539 Nip., be moved to the proper entrance for the property.

CARRIED Narry Paquette

8. **Other Business** – None for this session
9. **Correspondence** – None for this session
10. **Unfinished Business** – None for this session

11. Adjournment

MOVED BY: Gina Langlois
THAT this meeting be adjourned at 6:37p.m.

SECONDED BY: Eric Foisy

CARRIED Narry Paquette

Secretary

Chair



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
Minutes of the Recreation & Fitness Committee Meeting
July 8th, 2024 at 5:00 pm

PRESENT: Steve Featherstone, Chair
Dan MacInnis, Vice Chair
Sylvie Lamothe

Lise Houle

ABSENT: Cassandra Pugh

STAFF: Casandra Klooster, Secretary

1. Call to order

Moved by Dan MacInnis

Seconded by Lise Houle

THAT the Recreation & Fitness Committee Meeting be opened at 5:11 p.m.

Carried Steve Featherstone, Chair

2. Adoption of the Agenda

Moved by Lise Houle

Seconded by Dan MacInnis

THAT the draft agenda dated the 8th day of July, 2024 be adopted as prepared.

Carried Steve Featherstone, Chair

3. Disclosure of Pecuniary Interest and General Nature Thereof

None for this session

4. Adoption of Previous Minutes

Moved by Dan MacInnis

Seconded by Lise Houle

THAT the Minutes of the Recreation & Fitness Committee of June 3rd, 2024 be adopted as circulated.

Carried Steve Featherstone, Chair

5. Presentations and Delegations

None for this session

6. Staff Reports

a. Canada Day

Staff gave a report on the Canada Day event. Overall feedback from the community was positive. Committee discussed plans to arrange the 2025 event so that more of the activities take place closer to the rink.

7. Items for Committee Discussion

a. Summer Camp 2024

The Committee discussed the upcoming Summer Camp 2024 taking place July 15th- 19th, and August 12th to 16th. Registration is going well, and the Camp should reach its capacity of 50 children per session.

b. Community Garden

Dan gave a report on the status of the Community Garden. All plots have now been planted and plans are still underway to have a stand built so that volunteers can pick the vegetables and have them ready for pick-up from the public.

c. Labour Day Event

Committee discussed plans for the Labour Day Event for August 31st, 2024 from 6-8 p.m. The Reptile Camp has offered to volunteer some staff and to run either kids games or crafts. The Lions Club will follow up with how they plan to participate. The Foodbank has been contacted to run the Canteen.

d. Halloween Parade

Committee discussed the Halloween Parade. No date has been set. Renee Contant has been contacted to help organize the event.

e. 2024 Events

Committee discussed the upcoming schedule of 2024 events.

f. OAC Grant

Committee discussed the OAC grant application approval. The grant information and approval were sent to Council for acceptance.

g. Recreation Committee Application

Moved by Sylvie Lamothe

Seconded by Lise Houle

THAT the Recreation & Fitness Committee recommends to Council that Holly Brodhagen be approved as a member of the Committee.

Carried Steve Featherstone, Chair

8. Motions to be Considered for Adoption

None for this session

9. Correspondence

None for this session.

10. Adjournment

Moved by Lise Houle

Seconded by Sylvie Lamothe

THAT the Recreation & Fitness Committee Meeting be adjourned at 5:35 p.m.

Carried Steve Featherstone, Chair

CHAIR

SECRETARY

The Corporation of the Township of Bonnechere Valley

49 Bonnechere Street East
P.O. Box 100
Eganville, Ontario K0J 1T0



Phone (613) 628-3101
Fax (613) 628-1336
e-mail annetteg@eganville.com

June 24, 2024

Re: Resolution to Support Increase to Infrastructure Funding

At its regular council meeting of June 5, 2024, the Council of the Township of Bonnechere Valley reviewed correspondence

This letter is to advise that Council voted in support of this correspondence with the following resolution:

24.094 MOVED BY **Tracey Sanderson**
SECONDED BY **Brent Patrick**

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads and bridges and water wastewater and municipally owned buildings including recreational facilities and libraries; and

WHEREAS in 2018, the Ontario government mandated all Ontario municipalities to develop capital asset management plans with the stipulation that they be considered in the development of the annual budget; and

WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone; and

WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and

WHEREAS small rural Ontario cannot keep pace with the capital investments required over the next 20 years unless both the Provincial and Federal Governments come forward with new sustainable infrastructure funding; and

WHEREAS it is apparent that both the Federal and Ontario Governments have neglected to recognize the needs of small rural Ontario; and

NOW THEREFORE BE IT RESOLVED THAT Bonnechere Valley call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND THAT both the Federal and Ontario Governments immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma;

AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Cheryl Gallant; MPP John Yakabuski, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus and all Municipalities in Ontario.

Carried

I trust you will find this satisfactory, but if you have any questions or comments please feel free to contact the undersigned.

Yours truly,

Annette Gilchrist, CMO., AOMC
CAO/Clerk/Treasurer
Township of Bonnechere Valley

cc.



The Corporation of the Township of Otonabee-South Monaghan

June 28, 2024

Via Email: david.piccinico@pc.ola.org

Hon. David Piccini M.P.P.
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street
Port Hope, ON
L1A 1C5

Dear Minister Piccini:

Re: Regulations for the Importation and Safe Use of Lithium-ion Batteries

I am writing today to bring to your attention a matter of significant importance to the Township of Otonabee-South Monaghan, regarding the importation and safe use of lithium-ion batteries.

At the June 17, 2024 Council Meeting the Fire Chief of the Township of Otonabee-South Monaghan made a presentation to Council on the dangers presented by lithium-ion batteries. The Fire Chief was reporting back from attending the Charged For Life Symposium presented by the Office of the Fire Marshal.

During the presentation, the Fire Chief stressed that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries is presenting a significant increase in fire and explosion, putting citizens and responding personnel in danger. These after market batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any associated regulations.

Unlicensed persons and locations can store and modify lithium-ion batteries in our communities without regulations, providing dangerous conditions within a community. Charging these batteries within the home or multi-unit dwellings can result in larger fires with grave results.

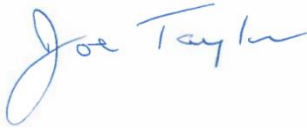
As Canada becomes more aware of Green Energy solutions, these batteries are used more often, increasing the danger to our communities. We support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries.

We also call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries.

Thank you in advance for your attention to this very critical issue, and I look forward to your prompt consideration and support.

Please do not hesitate to contact me or our Fire Chief if you require any additional information.

Yours truly,
Township of Otonabee-South Monaghan

A handwritten signature in blue ink that reads "Joe Taylor". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

Joe Taylor, Mayor

Cc: MP, Philip Lawrence
All Ontario Municipalities



North Bay-Mattawa Conservation Authority
Members Meeting for June 26, 2024
at 4:00 pm IN PERSON
NBMCA's Natural Classroom, 15 Janey Avenue, North Bay, Ontario
AMENDED AGENDA

Procedural Matters

1. Acknowledgement of Indigenous Traditional and Treaty Lands
2. Approval of the Agenda
3. Declaration of Pecuniary Interest
4. Delegations
5. Adoption of Previous Minutes from May 8, 2024
6. Appointment of Deputy CAO as Chair for the purpose of conducting election of Vice Chair
7. Election of Vice Chair
8. Correspondence
 - Drinking Water testing
 - ABC Presentation – City of North Bay

Presentations

9. DWSP – Public Consultation

Business Reports

10. Section 28 Designation (Report #1)
11. Section 28 Permits (Report #2)
12. On-Site Sewage System Second Quarter Review 2024 (Report #3)

Other Business

13. New Business
14. Adjournment

Contact: Rebecca Morrow, Executive Assistant
North Bay-Mattawa Conservation Authority
Email: rebecca.morrow@nbmca.ca

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

SIXTH meeting of the North Bay-Mattawa Conservation Authority held at 4:00 p.m. on June 26, 2024 in the NBMCA's Natural Classroom, 15 Janey Avenue, North Bay Ontario.

MEMBERS PRESENT:

| | | |
|-------------------------------|---|--------------------|
| Bonfield, Township of | - | Steve Featherstone |
| Calvin, Township of | - | Bill Moreton |
| Chisholm, Township of | - | Nunzio Scarfone |
| East Ferris, Municipality of | - | Steve Trahan |
| Mattawa, Town of | - | Loren Mick |
| Mattawan, Municipality of | - | Michelle Lahaye |
| North Bay, City of | - | Peter Chirico |
| North Bay, City of | - | Chris Mayne |
| Papineau-Cameron, Township of | - | Shelley Belanger |
| Powassan, Municipality of | - | Dave Britton |
| Papineau-Cameron, Township of | - | Shelley Belanger |

MEMBER(S) ABSENT:

| | | |
|----------------------------|---|----------------|
| Callander, Municipality of | - | Grant McMartin |
| North Bay, City of | - | Lana Mitchell |

ALSO PRESENT:

Rebecca Morrow, Human Resources Coordinator/Executive Assistant/Deputy CAO
Kevin Taylor, Senior Manager, Planning & Water Resources
Angela Mills, Water Resources Specialist
Ella Bird, Deputy Chief Building Official, On-Site Sewage System Inspector
Amanda Savage, Building Official, On-Site Sewage System Inspector
Kris Rivard, Building Official, On-Site Sewage System Inspector

1. Acknowledgement of Indigenous Traditional and Treaty Lands

Michelle Lahaye read a statement acknowledging Indigenous and Treaty Lands.

2. Approval of the Agenda

Michelle Lahaye Chaired the meeting. After discussion the following resolution was presented:

Resolution No.75-24, Britton-Scarfone

THAT the agenda be approved as amended.

Carried Unanimously

3. Declaration of Pecuniary Interest

None declared.

4. Delegations

None

5. Adoption of Previous Minutes of May 8, 2024

After discussion the following resolution was presented:

Resolution No. 76-24, Chirico-Featherstone

THAT the minutes of the meeting held May 8, 2024 be adopted as written.

Carried Unanimously

6. Appointment of Deputy CAO as Chair for the purpose of conducting election of Vice Chair

Dave Britton thanked Shelley for her dedication and service as Chair. After discussion the following resolutions were presented:

Resolution No. 77-24, Trahan-Chirico

THAT the members receive with regret the resignation of Shelley Belanger as Chair of the North Bay-Mattawa Conservation Authority.

AND THAT Michelle Lahaye be appointed to the position of Chair of the North Bay-Mattawa Conservation Authority for the remainder of the year or until the next Annual General meeting.

Carried Unanimously

Resolution No. 78-24, Britton-Mick

THAT the Deputy Chief Administrative Officer be appointed as Acting Chair for the purpose of conducting the election of Conservation Authority Vice Chair.

Carried Unanimously

Resolution No. 79-24, Featherstone-Trahan

THAT Kevin Taylor and Ella Bird be appointed as scrutineers for the election of Vice Chair.

Carried Unanimously

7. Election of Vice Chair

Rebecca Morrow called for nomination for the position of Vice Chair.

Michelle Lahaye nominated Dave Britton. Dave Britton declined.

Michelle Lahaye nominated Loren Mick.

After two more calls for nominations and seeing none Rebecca asked Loren if he would accept the position. Loren accepted.

After Loren accepted the nomination he was congratulated by the members and the following

resolution was presented:

Resolution No.80-24, Featherstone-Belanger

THAT nominations for the position of Chair are closed.

Carried Unanimously

Michelle Lahaye resumed the position of Chair at this point in the meeting.

8. Correspondence

- Drinking Water testing – Kettle Creek Conservation Authority
- ABC Presentation – City of North Bay

After discussion, the following resolution was presented:

Resolution No. 81-24, Scarfone-Featherstone

THAT we support a letter from Kettle Creek Conservation Authority's Board of Directors to the Ministry of Health regarding the recommended phase-out of free well water testing in the 2023 Auditor Generals Report and to forward same to all of our municipality's clerks.

Carried Unanimously

9. DWSP – Public Consultation

Kevin Taylor presented to members an update on the Drinking Water Source Protection Public Consultation and explained to members that an extension was granted from the Ministry of Environment Conservation and Parks regarding the comments received during public consultation. After discussion the Members thanked Kevin for his presentation.

10. Section 28 Designation

Kevin Taylor and Rebecca Morrow explained to members that Githan Kattera has been assisting in Section 28 permit and is in the process of receiving training for this position. After discussion the following resolution was presented:

Resolution No. 82-24, Mayne-Featherstone

THAT the Board of Directors of the North Bay-Mattawa Conservation Authority formally acknowledges the designation of Githan Kattera as a Section 28-Regulations Officer;

AND THAT the Board endorses the steps taken to ensure effective management and redundancy in the NBMCA's regulatory functions through the appointment of an additional Regulations Officer and supports Githan Kattera's ongoing training and development in his new role;

AND THAT this report be received and appended to the minutes of this meeting.

Carried Unanimously

11. Section 28 Permits

Kevin Taylor presented the report to the Members. After discussion, the Members thanked Kevin and the following resolution was presented:

Resolution No. 83-24, Belanger-Moreton

THAT the Prohibited Activities, Exemptions and Permits report is received and appended to the minutes of this meeting.

Carried Unanimously

12. On-Site Sewage System Second Quarter Review 2024

Ella Bird presented the On-Site Sewage System Second Quarter Review 2024. After discussion the members thanked Ella and the following resolution was presented:

Resolution No. 84-24, Mick-Mayne

THAT the On-Site Sewage System Second Quarter 2024 report dated June 19, 2024 be received and appended to the minutes of this meeting.

Carried Unanimously

13. New Business

Two new items of new business was discussed:

- Mandatory Maintenance Inspection Fees – Concerns about the costs of the program to residents.
- Correspondence from media.

After discussion the following resolution was presented:

Resolution No. 85-24, Belanger-Chirico

THAT the NBMCA request that our legal representation draft a letter with instructions to media on how to contact the organization directly.

Carried Unanimously

14. Adjournment (5:03 p.m.)

As there was no further new business, the following resolution was presented:

Resolution No. 86-23, Mick-Scarfone

THAT the meeting be adjourned, and the next meeting be held at 4:00pm on August 14, 2024 or the call of the Chair.

Carried Unanimously

Michelle Lahaye, Chair

Robin Allen, Interim Chief Administrative Officer,
Secretary Treasurer

DRAFT

From: [Elizabeth VanHooren](#)
To: [Dana McLachlan](#); [Abbie Gutteridge \(ABCA\)](#); [Adriana Birza \(Halton\)](#); [Anna Morgan \(information@lrc.on.ca\)](#); [Ashley Fletcher \(SCRCA\)](#); [Brandi Boardman \(CLOCA\)](#); [Debbie Tomas \(SSMRCA\)](#); [Donna Campbell \(CRCA\)](#); [Eowyn Spencer \(Grand River\)](#); [Erica Magee \(Maitland\)](#); [Gina Shaule \(NPCA\)](#); [Irene Bradnam \(NPCA\)](#); [Jamie Tillier \(Hamilton\)](#); [Janice Hagan \(SVCA\)](#); [Jennifer Bonsall \(MRCA\)](#); [Jessica Kirschner](#); [Angela Coleman](#); [Kristin Bristow](#); [Josianne Sabourin \(RRCA\)](#); [Julie Verge \(GRCA\)](#); [Kally Casier \(LTVCA\)](#); [Kerry Jenkins \(NVCA\)](#); [Kim Duke \(ORCA\)](#); [Leena Eappen \(TRCA\)](#); [Marissa Grondin \(RVCA\)](#); [Melanie Dolamore \(KRCA\)](#); [Melanie O'Riley \(Lakehead\)](#); [Melanie Venne \(NDCA\)](#); [Michelle Sirizzotti \(TRCA\)](#); [Michelle Vigliantim \(UTRCA\)](#); [Nicole Kupnicki \(ERCA\)](#); [Rachel Clouthier \(Mississippi\)](#); [Rebecca Morrow](#); [Ronda Boutz \(SNC\)](#); [Susan Simmons \(CCCA\)](#); [Tamara Chipperfield \(CVC\)](#); [Tammy Smith \(Quinte\)](#); [Trish Barnett \(LSRCA\)](#); [Valerie Coleman \(GSCA\)](#); [Brad McNevin \(Quinte\)](#); [Brian Horner \(Ausable\)](#); [Carl Bickerdike \(SNC\)](#); [Carl Jorgensen \(NDCA\)](#); [Chandra Sharma \(NPCA\)](#); [Chithra Gowda](#); [Chris Darling \(CLOCA\)](#); [Corrina Barrett \(SSMRCA\)](#); [David Vallier \(MRCA\)](#); [Doug Hevenor \(NVCA\)](#); [Chris Wilkinson](#); [Erik Downing \(SVCA\)](#); [Hassaan Basit \(Halton\)](#); [Janette Loveys Smith \(ORCA\)](#); [Jennifer Stephens \(SVCA\)](#); [John Mackenzie \(TRCA\)](#); [Judy Maxwell](#); [Ken Phillips \(SCRCA\)](#); [Linda Laliberte \(GRCA\)](#); [Lisa Burnside \(Hamilton\)](#); [Mark Majchrowski \(Kawartha\)](#); [Mark Peacock \(LTVCA\)](#); [Phil Beard \(Maitland\)](#); [Quentin Hanchard \(CVC\)](#); [Rhonda Bateman \(LTC\)](#); [Richard Pilon \(RRCA\)](#); [Rob Baldwin \(LSRCA\)](#); [Sally MacIntyre \(MVCA\)](#); [Samantha Lawson \(GRCA\)](#); [dellingwood@crca.ca](#); [Sommer Casgrain-Robertson \(RVCA\)](#); [Tammy Cook \(Lakehead\)](#); [Tim Byrne \(ERCA\)](#); [Tim Lanthier \(GSCA\)](#); [Tim Pidduck \(CVCA\)](#); [Tracy Annett \(UTRCA\)](#)
Subject: [EXTERNAL]Recommended phase-out of free well water testing in the 2023 Auditor's General's Report
Date: May 16, 2024 4:39:21 PM
Attachments: [Minister of Health Well Testing 051624.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to infosec@northbay.ca if you believe this email is suspicious.

To: CAOs/General Managers
Cc: CA Administrative Staff

Please see the attached letter from Kettle Creek Conservation Authority's Board of Directors to the Minister of Health regarding the recommended phase-out of free well water testing in the 2023 Auditor General's Report.

Thank you,
Elizabeth VanHooren

General Manager/Secretary Treasurer

Kettle Creek Conservation Authority
Tel: (519) 631-1270 ext.222
Fax: (519) 631-5026
www.kettlecreekconservation.on.ca

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May 16, 2024

The Honourable Sylvia Jones
Minister of Health
5th Floor
777 Bay St.
Toronto, ON M7A 2J3
sylvia.jones@ontario.ca

Sent by Email

Re: Recommended phase-out of free well-water testing in the 2023 Auditor General's Report

Dear Minister Jones,

The Kettle Creek Conservation Authority (KCCA) is concerned with Public Health Ontario's recommendation of phasing out free water testing.

While you have indicated that the Ministry has not made any decisions about changes to the provincial well water testing program and that individuals will continue to be able to get their private well water tested, members wanted to express their resolve in ensuring testing will continue and will continue to be free.

Consequently, at the May 15, 2024 Full Authority meeting, the following motion was passed:

FA78/2024

Moved By: Lori Baldwin-Sands

Seconded By: Todd Noble

WHEREAS: private water systems (e.g., wells) are not protected through legislated requirements under The Safe Drinking Water Act 2002 and The Clean Water Act 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems;

AND WHEREAS: the 2023 Ontario Auditor General's value-for-money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ontario Ministry of Health, begin the gradual discontinuance of free private drinking water testing;

AND WHEREAS: in the jurisdiction of KCCA, many households do not receive water from municipal systems, with many relying on a private drinking water system, including wells;

AND WHEREAS: the Walkerton Inquiry Report Part II, concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli outbreak in Walkerton, Ontario in May 2000;

AND WHEREAS: all Ontarians deserve safe, clean water, and free well-water testing is a way to help ensure that residents on private wells continue to have barrier-free access to well water testing.

THEREFORE, BE IT RESOLVED THAT: the Board of Directors calls on the Province to not phase out free well-water testing as part of the proposed streamlining efforts of public health laboratory operations in the province;

AND FURTHER THAT: this resolution be circulated to the Hon. Sylvia Jones, Minister of Health; Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs; Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks; local MPPs; and Conservation Ontario and Ontario's conservation authorities.

Carried

Thank you for your consideration.

Sincerely,



Grant Jones
Chair

CC:

The Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks
Mr. Rob Flack, Member of Provincial Parliament, Elgin - Middlesex - London
Conservation Ontario
Ontario's 36 Conservation Authorities



The Corporation of the
City of North Bay
200 McIntyre St. East
North Bay, ON P1B 8V6

Chief Administrative Officer
Direct Line: 705-474-0626, ext. 2517
Toll Free: 1-800-465-1882
john.severino@northbay.ca

June 18th, 2024

Via e-mail: shelley_belanger@outlook.com

North Bay-Mattawa Conservation Authority
15 Janey Avenue
North Bay, ON P1C 1N1

Attention: Shelly Belanger, Chair

Dear Shelly:

North Bay City Council has requested that representatives of several of the City of North Bay's Agencies, Boards and Commissions make a presentation to Council.

The presentations are intended to provide the Agency, Board or Commission an opportunity:

1. To share their strategic objectives and how they support the City's Strategic Plan, discuss how they contribute to making the City of North Bay a vibrant and healthy community,
2. To provide an update of any legislative or operational changes that may impact delivery of their service, it's potential impact on the municipal levy and impact on the community, and
3. Share initiatives that are being planned or that have been undertaken to better deliver their services to meet the needs and expectations of the community.

The presentations are scheduled for a Special Committee Meeting of Council. The meeting will be public. It is formatted to allow your Agency, Board or Commission to make a brief presentation outlined above and for Councillors to ask questions on the information presented for clarification if necessary or about the important services you deliver to service the needs of the community. Each Agency, Board or Commission has been allocated 30 minutes for the presentation and follow-up questions.

The Special Committee Meeting of Council has been scheduled for September 16th, 2024 beginning at 5:30 pm. Once you have confirmed your availability, time slots will be scheduled and shared through the City Clerk.

North Bay City Council looks forward to your public presentation to learn more about the important services you deliver for our community.

If you have any questions do not hesitate to contact me.

Yours truly,



John Severino, P.Eng., FEC, M.B.A.

Chief Administrative Officer

JS/lc

c.c. Rebecca Morrow – Rebecca.morrow@nbmca.ca

c.c. Karen McIsaac, City Clerk



TO: The Chairperson and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Robin Allen, Interim CAO-Secretary Treasurer/CBCO
Kevin Taylor, Senior Manager Planning & Water Resources

DATE: June 20, 2024

SUBJECT: Designation of Githan Kattera as New Regulations Officer.

Background:

Githan Kattera is currently serving as the Water Resources Coordinator at the North Bay-Mattawa Conservation Authority (NBMCA). He holds a Bachelor's and Master of Engineering in Water Resources from the University of Western Ontario, London, Ontario. In his role at NBMCA, Githan leads all engineering projects and handles the engineering components of the Section 28 regulations and associated O. Reg. 41/24: Prohibited Activities, Exemptions and Permits process of the Conservation Authorities Act (CAA). Additionally, he conducts site visits and fulfills the duties of the Flood Duty Officer. Given his extensive experience and qualifications, Githan has been designated as the new Section 28-Regulations Officer for the NBMCA.

Analysis:

Githan Kattera's transition to Section 28-Regulations Officer role is a logical step forward, considering his comprehensive involvement and proficiency in the technical and engineering dimensions of the NBMCA's regulatory processes. Alongside his new role, Githan will maintain his responsibilities in water resources management, including acting as the Flood Duty Officer, overseeing floodplain mapping, managing Water and Erosion Control Infrastructure (WECI) projects, and leading all engineering projects.

To ensure operational redundancy and uphold the integrity of NBMCA's legislated program areas, a separate Regulations Officer position is being filled. This measure will bolster the organization's capacity to manage its regulatory functions effectively and ensure continuity.

Furthermore, Githan is receiving training from the Nickel District Conservation Authority and will complete the Provincial Offences Officer Training, Level I. This will provide him with the necessary competencies to perform his duties efficiently and uphold regulatory standards.

Recommendation:

It is recommended that the Board of Directors formally recognize Githan Kattera's appointment as a Section 28-Regulations Officer to support a seamless transition and effective regulatory management.

Recommended Resolution:

Be it resolved that the Board of Directors of the North Bay-Mattawa Conservation Authority formally acknowledges the designation of Githan Kattera as a Section 28-Regulations Officer. The Board endorses the steps taken to ensure effective management and redundancy in the NBMCA's regulatory functions through the appointment of an additional Regulations Officer. The Board also supports Githan Kattera's ongoing training and development in his new role, and requests that this report be received and appended to the minutes of this meeting.

Submitted by:

Kevin Taylor, Senior Manager Planning & Water Resources

Reviewed by:

Robin Allen, Interim CAO-Secretary Treasurer/CBCO



TO: The Chairperson and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Githan Kattera, Regulations Officer/Water Resources Coordinator

DATE: June 20, 2024

SUBJECT: Report on O. Reg. 41/24: Prohibited Activities, Exemptions and Permits (Ontario Regulation 41/24)

Background:

Section 28 of the *Conservation Authorities Act* empowers each Conservation Authority to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On April 1, 2024, the *Conservation Authorities Act* was amended, and Ontario Regulation 41/24 (Prohibited Activities, Exemptions and Permits) was enacted. This regulation continues to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas, including areas with floodplains, wetlands and steep slopes. Within this regulation, an Authority may issue a permit to a person to engage in an activity specified in the permit that would otherwise be prohibited by section 28, if, in the opinion of the authority,

- (a) The activity is not likely to affect the control of flooding, erosion, dynamic beaches or unstable soil or bedrock;
- (b) The activity is not likely to create conditions or circumstances that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property; and
- (c) Any other requirements that may be prescribed by the regulations are met. 2017, c. 23, Sched. 4, s. 25; 2022, c. 21. Sched.2, s. 9 (1)

On March 28, 2024, the Chief Administrative Officer, Secretary-Treasurer received delegation from the Board of Directors to issue permits under the amended Ontario Regulation 41/24.

As such, this Board Report is being presented to the NBMCA Board of Directors for information purposes.

Analysis:

Eleven new permits have been issued by the Conservation Authority since the previously approved minutes. A table summarizing the details of these permits is attached to this report.

Of the newly issued permits, two were issued for additions to existing dwellings, two for the reconstruction of docks, one for the reconstruction of a new fence, one for the demolition of an existing cottage and site grading, one for site grading and the placement of a new food truck, one for replacing retaining walls and updating landscaping, one for the reconstruction of a deck, and two for the construction of sunrooms (one 4-season and one 3-season).

Recommendation:

THAT the members receive and approve the Prohibited Activities, Exemptions and Permits report as presented.

Recommended Resolution:

THAT the Prohibited Activities, Exemptions and Permits report is received and appended to the minutes of this meeting.



Githan Kattera, Regulations Officer/ Water Resources Coordinator

PROHIBITED ACTIVITIES, EXEMPTIONS AND PERMITS

FOR NBMCA BOARD INFORMATION ON: June 20, 2024

PERMIT YEAR: 2024

| File No. | Name of Applicant | Municipality | Legal Description/ Address | Name of Regulated Feature | Nature of Work | Date Complete Application Received | Development, Interference with Wetlands and Alterations to Shorelines and Watercourses |
|------------------|-------------------|--------------|---|---------------------------|---|------------------------------------|--|
| | | | | | | | Permit No./Date of Issuance |
| REF-24-03 | Dan Alexander | East Ferris | Lot 15 Part 3 Plan NR-8 Parcel 6989 WF | Lake Nosbonsing | To construct an addition to an existing dwelling | May 02, 2024 | #26-24 April 17, 2024 |
| RNB-24-17 | Rosanne McLachlan | North Bay | Lot 9 PCL 11320 WF 15 Shore Acres Blvd | Lake Nipissing | To reconstruct a new fence | March 29, 2024 | #27-24 April 17, 2024 |
| REF-24-05 | Todd Burlington | East Ferris | 966 Hemlock Island | Trout Lake | To construct a dock/deck | May 02, 2024 | #28-24 May 8, 2024 |
| REF-24-04 | Jessica Farmer | East Ferris | 34 Marina Road | Lake Nosbonsing | To construct an addition to an existing dwelling | May 02, 2024 | #29-24 May 8, 2024 |
| RNB-24-18 | Marcus Popp | North Bay | 955C Northshore Road | Trout Lake | To demo existing cottage, level and grade and trench for new water line | May 16, 2024 | #30-24 May 8, 2024 |

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: June 20, 2024

PERMIT YEAR: 2024

| | | | | | | | |
|--------------------|-------------------------------------|------------------|---|-----------------|---|----------------|-------------------------------|
| RMATT-24-02 | Sherry Erskine - Enbridge | Mattawa | Road Right of way - Mattawa River Bridge | Mattawa River | To reconstruct deck | April 30, 2024 | #31-24 May 9, 2024 |
| RMATT-24-03 | Ian Foster - Sid Turcotte Park | Mattawa | PLAN 7 LOT 116,117,119 LOTS 130 TO 152 154 TO 157 PT 120 PLAN 1 PT LOTS 1,2 RANGE K L.U.P 43-695 (WATER LOTS) INC. RP36R10313 PART | Mattawa River | To place fill, to grade, to place a new food truck and to complete site servicing | May 6, 2024 | #32-24 May 9, 2024 |
| RPA-24-01 | Craig Tremblay | Papineau-Cameron | 5 Moores Lane | Lac Chant Plein | Reconstruct dock | May 13, 2024 | #33-24 May 15, 2024 |
| RNB-24-19 | Gilles Bouchard | North Bay | 85 Wild Cherry Lane | Trout Lake | To replace existing wooden retaining walls and update landscaping | May 16, 2024 | #34-24 June 19,2024 |
| RNB-24-20 | Kandiah Vijaykathan and Vijayalakmi | North Bay | 27 Kenreta Drive | Chippawa Creek | Construct 4- Season Sunroom and Extend Roof | June 12, 2024 | #35-24 June 19,2024 |

PROHIBITED ACTIVITIES, EXEMPTIONS AND PERMITS

FOR NBMCA BOARD INFORMATION ON: June 20, 2024

PERMIT YEAR: 2024

| | | | | | | | |
|------------------|-----------------|-------------|--------------------------------|--------------------|-------------------------------|---------------|--------------------------------|
| REF-24-07 | David Mechefske | East Ferris | 757 Nosbonsing Park Road | Lake Nosbonsing | Construct 3-Season Sunroom | June 10, 2024 | #36-24 June 20, 2024 |
| | | | | | | | |



TO: The Chairperson and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Ella Bird, DCBO - SS, Acting Manager On-Site Sewage System Program

DATE: June 19, 2024

SUBJECT: On-Site Sewage System Second Quarter Review 2024

OSS Analysis:

Applications and File Reviews continue to be received at a steady pace – so far File Reviews seem to be about equal to previous years and we have had more applications in the first 2 quarters compared to 2023. It is projected that we may have an increase in permit numbers for 2024. Second/substantial inspections are up for the first 2 quarters as well this year, which is to be expected after the last 4 years of higher than average (prior to COVID) volume of applications/permits issued. Substantial completion inspections are expected to increase with installations taking place prior to school being out / cottage season beginning, and will continue throughout the summer months with the usual spike in September after school is back in and people have vacated their cottages. Two septic inspection staff members have been made full time permanent staff. A MMI inspector has been hired and has sent out all of the letters to the properties to be inspected in 2024. There are 105 projected MMI inspections to be done this year. The MMI inspector also prepared the discretionary letters (43 properties, 12 in East Ferris and 31 in North Bay) to members of the Trout Creek reinspection program. The 43 properties identified have never had inspections since the program began. The discretionary letters have not yet been sent as we are waiting on mailing lists. The MMI inspections are set to start at the beginning of next week. A new front desk staff has been hired for the CA in North Bay office, she has spent 2 days in the Parry Sound office and is continuing to train in North Bay. With the higher inspection/application volumes, it will be difficult for this position to be maintained by one individual. Duties may need to be revisited and tasks adjusted – alternate solutions such as switching the phone to going directly to a switchboard may need to be entertained. An OSS staff member continues to be on leave and singing is still being carried out in the Parry Sound office. The OSS Manager is Interim CAO but has still been available for all staff questions and concerns during this time.

| NBMCA - OSS Program | Data | | | | | | | | |
|--------------------------------|------|------|------|------|------|-----|----|----|-------|
| | | | | | 2024 | | | | |
| | 2020 | 2021 | 2022 | 2023 | Q1 | Q2 | Q3 | Q4 | TOTAL |
| Permits received | 848 | 1119 | 910 | 770 | 50 | 232 | | | |
| Complaints/ concerns addressed | 19 | 24 | 12 | 19 | 0 | 4 | | | |

| | | | | | | | | | |
|---|-----|------|-----|-----|-----|------|--|--|--|
| Legal inquiry responses | 223 | 355 | 383 | 235 | 59 | 76 | | | |
| Expansion/renovation files reviewed | 146 | 175 | 158 | 177 | 36 | 37 | | | |
| Inspections (firsts) | 828 | 1087 | 880 | 775 | 40 | 213 | | | |
| Inspections (seconds) | 745 | 880 | 815 | 768 | 10 | 100 | | | |
| Inspections (thirds) | 586 | 819 | 854 | 996 | 49 | 108 | | | |
| Inspections (Mandatory Maintenance) | 0 | 202 | 110 | 96 | 0 | 0 | | | |
| OSS Planning letters + Lands to be developed + OBC Clearance | 32 | 82 | 80 | 86 | 49* | 18** | | | |

*This number includes all PC/P files for North Bay & Parry Sound for the first quarter, but not all of them received letters or site inspection (this is higher than normal because of that). Some of these did not have our application filled out and no payment but have been added to database any how – moving forward this has been dealt with. Typically, the planner would differentiate whether these had OSS for the North Bay files, but because this position is in transition a total was provided. Changes are being implemented in the North Bay office which will show a more accurate reflection for next reporting cycle.

**This number is more representative of an accurate quarter as only paid applications / applications for member municipalities with formally filled out applications have been input into the database.

Submitted by:



Ella Bird
DCBO - SS, Acting Manager On-Site Sewage System Program

Reviewed by:

Robin Allen, Interim Chief Administrative Officer, Secretary Treasurer

THE CORPORATION OF THE TOWNSHIP OF BONFIELD

BY-LAW NO. 2024-49

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

WHEREAS it is the desire of Council to confirm all Proceedings and By-Laws:

NOW THEREFORE the Council of the Corporation of the Township of Bonfield **ENACTS AS FOLLOWS:**

1. THAT the Confirmatory Period of this By-Law shall be for all Regular Council and Special Meetings from July 9, 2024 to July 23, 2024 inclusive.
2. THAT all By-Laws passed by the Council of the Township of Bonfield during the period mentioned in Section 1 are hereby ratified and confirmed.
3. THAT all resolutions passed by the Council of the Township of Bonfield during the period mentioned in Section 1 are hereby ratified and confirmed.
4. THAT all other proceedings, decisions and directions of the Council of the Township of Bonfield during the period mentioned in Section 1 are hereby ratified and confirmed.

READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF JULY 2024.

MAYOR

CLERK